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MEMORANDUM FOR: ALL NOAA Personnel

FROM: Eduardo J. Ribas
Director, Workforce Management Office

SUBJECT: Enhancements to the DOC Jobs ONLINE
(QuickHire Process)

Effective August 28, 2006, the Department of Commerce (DOC) will upgrade our automated hiring system, known as QuickHire, to a new enhanced version. The system will also be integrated with the Office of Personnel Management's (OPM's) USAJOBS, as part of OPM's Recruitment One-Stop (ROS) initiative. This means applicants will only have to maintain their resumes on one system, with one user ID and password, in order to apply for jobs with the Federal government. It will also mean DOC employees will no longer be able to use their resumes currently on file with QuickHire to apply for DOC vacancies.

You will soon be receiving notifications from DOC and the QuickHire system advising you of these enhancements. At that time, you will be encouraged to create an account and post your resume on USAJOBS. However, if you don't already have an account and a resume on file with USAJOBS, you shouldn't wait until you receive these notifications to set them up. You can go into USAJOBS right now and follow the instructions for new users in OPM's tutorial at <http://www.usajobs.opm.gov/firsttimers.asp>. In addition, instructions will be provided with the notifications from DOC and the QuickHire system, and there will also soon be information on the Workforce Management Office (WFMO) website to assist you with this process.

Should you have any questions, please don't hesitate to contact your servicing WFMO HR Advisor/Specialist. Please see our website for the name of your service provider at http://www.wfm.noaa.gov/contact_lists.html.

Workforce Management Office
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<http://www.wfm.noaa.gov>

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